

**5YP STEERING COMMITTEE
MEETING NOTES - JANUARY 9, 2019**

**PRESENT: David Bowman, John & Judy Halberda, Mike Haynes, Sue Hennigan,
Shannon Hurley, Jack McGovern, Maricela Villalobos**

- Prayer for a Stewardship Parish opened meeting.
- STATUS REPORT ... Current Status Report was distributed and reviewed. Report has been presented to Finance Council and will be presented to Parish Council. Report included: 1) Recommendations for Revised Mission and Vision statements; and, 2) Summary of preliminary Recommendations in the areas of Communications and Four Pillars of Stewardship.
 - a) Discussed assigning deacons to one of Stewardship Pillars for future to improve communications.
 - b) Sub-committee formed (David Bowman, Judy Halberda, Sue Hennigan) to draft proposed plan for discussion at next meeting.
- CURRENT COMMUNICATION TECHNOLOGIES ... Summary of current technologies employed at BSCC was distributed and discussed.
 - a) Recommendation that effort to inform parish leadership and parishioners of technologies availability be included in Communication Plan.
 - b) Committee members were asked to visit parish website, Formed website and other social media to familiarize themselves with what's currently available.
 - c) Committee members were asked to be pro-active in informing and answering parishioner questions / concerns about parish communication.
 - d) Lori Roberson and Mariana Williamson will be invited to attend next Steering Committee meeting.
- IMMEDIATE RECOMMENDATIONS ... The following were discussed and recommended for immediate implementation.
 - a) Members of the youth group be asked to train parish members on how to use some of the technologies available to improve communication.
 - b) Review current bulletin format – e.g. move standard items to back of bulletin and position “What’s New” items to front.
 - c) Explore means for ministry leaders and others to update changes (particularly schedule changes) on website and parish app on a timely basis.
- SUGGESTIONS ... Discussed the fact that recently suggestions made on the website and in parish suggestion box don't appear to being answered. Parish Council will be asked to explore process for gathering and answering suggestions.
- ENGAGED STEWARDSHIP PARISH ... Discussed definition and benchmarks for “AN ENGAGED STEWARDSHIP PARISH” which is GOAL of 5YP. Discussed using elements of the STEWARDSHIP PRAYER to establish metrics to measure progress.
- NEXT STEP ... Review the Four Pillars of Stewardship recommendations included in the STATUS REPORT distributed at meeting.
 - a) Recommend priorities in each Pillar
 - b) Identify Benchmarks that could be used to evaluate recommended priorities.
- NEXT MEETING ... February 13, 2019 ... Rectory Meeting Room ... 6:00pm
- Meeting Closed with Prayer